PEDIATRIC CANCER
DATA COMMONS

International central Nervous System Pediatric REsearch consortium (INSPiRE)
Publication Policy
Last updated January 10, 2024

This policy applies to **all project requests** for or on behalf of INSPiRE with or without INSPiRE data.

All principal investigators on behalf of the project team are required to follow the applicable process.

REFERENCE

INSPiRE Co-Chairs   Darren Hargrave, Sarah Leary
INSPiRE Project Reviewers   For each proposal, the Executive Committee will assign 2-3 members to review the proposal

OVERVIEW TABLE

	Investigator	INSPiRE Work Group Consensus	INSPiRE Work Group Research
Uses INSPiRE Data	Yes	No	Yes
INSPiRE Project Application required	Yes	No	Yes
Feasibility assessment – First	Screening reviews to ensure data are in INSPiRE – joint with PCDC and Reviewers	Screening reviews to ensure data are in INSPiRE – joint with PCDC and Reviewers	Screening reviews to ensure data are in INSPiRE – joint with PCDC and Reviewers

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	Investigator	INSPiRE Work Group Consensus	INSPiRE Work Group Research
Project Approvers ● **APPROVED** ● **APPROVED with request that you consider the feedback** ● **RESUBMISSION REQUESTED of a revised project addressing the feedback** ● **REJECTED**	INSPiRE Project Reviewers Including ensuring the data in INSPiRE is sufficient for the analyses proposed Reviewers provide a priority recommendation (H-M-L) for review and priority assignment by the EC	● INSPiRE Work Groups ● INSPiRE Executive Committee	INSPiRE Project Reviewers Including ensuring the data in INSPiRE is sufficient for the analyses proposed Reviewers provide a priority recommendation (H-M-L) for review and priority assignment by the EC
Identifying Authors Note, Data will not be released to the investigators UNTIL cooperative group representatives have been identified	● Investigator submits preliminary list. ● From the identified author list, the Executive Committee will indicate 2-3 people responsible for reviewing abstract and manuscript ●	There is no preset limit to the number of authors. Suggest a smaller group to draft the manuscript and then involve the rest of the group ● Work Group manages author list ● EC identifies additional authors to ensure multi-disciplinary and geographically fair representation to really reflect consensus	● Work Group manages author list ● Call for volunteers ● Cooperative Group chairs can add authors

	Investigator	INSPiRE Work Group Consensus	INSPiRE Work Group Research
Additional significant contributors	When applicable, authors should consider the option to include additional co-authors under the name Pediatric Cancer Data Commons (PCDC) International Central Nervous System Pediatric Research Consortium (INSPiRE) contributors to represent additional significant contributors.	When applicable, authors should consider the option to include additional co-authors under the name Pediatric Cancer Data Commons (PCDC) International Central Nervous System Pediatric Research Consortium (INSPiRE) contributors to represent additional significant contributors.	When applicable, authors should consider the option to include additional co-authors under the name Pediatric Cancer Data Commons (PCDC) International Central Nervous System Pediatric Research Consortium (INSPiRE) contributors to represent additional significant contributors.
Early career investigators	Involvement of young investigators will be very strongly encouraged.		Involvement of young investigators will be very strongly encouraged.
Identifying Statisticians	- Investigator submits preferred statistician. - The INSPiRE Executive Committee will be invited to nominate a statistician to participate in the work and be included on the manuscript (for cooperative group that contributed patients to be included in the proposed project). - A lead statistician will be identified	No data in use.	- Work Group submits preferred statistician - INSPiRE Executive Committee can recommend a change or additional statistician - A lead statistician will be identified
Manuscript Titles	Include INSPiRE in the title	Include INSPiRE in the title	Include INSPiRE in the title

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	Investigator	INSPiRE Work Group Consensus	INSPiRE Work Group Research
INSPiRE Acknowledgement Paragraph	Yes	Yes	Yes
Abstract/ Manuscript review	INSPiRE Reviewers (the group that reviewed the project)	INSPiRE Co-Chairs	INSPiRE Co-Chairs
Journal identification	Investigator	Work Group	Work Group

AUTHORSHIP REQUIREMENTS

- Nominated individuals MUST be actively and intellectually involved in the project to be a co-author.
- It is anticipated that collaboration with international experts will greatly enhance the research conducted with these data.
- Authorship will be determined by the primary investigators for this project request, in alignment with the above rules.
- Co-authorship will only be warranted for collaborators who meet the ICMJE recommendations for authorship.
- The Co-Chairs of INSPiRE are not automatically co-authors; they will be co-authors only if they have been actively and intellectually involved in the project.
- To support the training goals of INSPiRE, senior investigators are encouraged to consider first or co-senior authorship for junior investigators.

ACKNOWLEDGEMENT PARAGRAPH

This research would not be possible without the INSPiRE data contributors who have shared their data.

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TRACKING

The INSPIRE Executive Committee will maintain a list of planned projects and manuscripts identified by all INSPiRE Work Groups.

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ABSTRACT AND MANUSCRIPT REVIEW PROCESS

The first and/or senior author will route the abstract and/or manuscript to the INSPiRE Co-Chairs through Maya Maric (mmaric@bsd.uchicago.edu)

	Investigator	INSPiRE Work Group Consensus	INSPiRE Work Group Research
Abstract Review Required	Yes	No	Yes
Manuscript Review Required	Yes	Yes	Yes
Review Abstracts will be reviewed in five (5) business days Manuscripts will be reviewed in ten (10) business days	INSPiRE Project Reviewers Review all abstracts and manuscripts prior to submission for publication to ensure: ● Proper acknowledgments are included, and ● There is no reputational harm to any of the cooperative groups.	INSPiE Co-Chairs review ● A consensus paper reflected a true consensus of the groups and not just the expert opinions of the work group authors ● Proper acknowledgments are included	INSPiRE Co-Chairs review: ● The research well reflects the scientific rigor of the Cooperative Groups. ● Proper acknowledgments are included.

| Feedback | The reviewers will provide feedback to the rest of the project team and work together with the rest of the team until the abstract or manuscript is ready. | The reviews will send comments to the authors and indicate
● APPROVED
● APPROVED with request that you consider the feedback
● RE-REVIEW REQUESTED addressing the feedback | The reviews will send comments to the authors and indicate
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